

WIGGINTON PARISH COUNCIL

PARISH COUNCIL MEETING Held in Wigginton Village Hall Tuesday 18th April 2023 at 8 pm

MINUTES

In attendance: Cllr Walker (Chairman), Cllr Axon (Vie Chair), Cllr Carr, Cllr Maisey and Cllr O'Sullivan

Gosia Turczyn – Wigginton Parish Clerk

Two members of the public

22/178 Apologies.

To consider and accept apologies.

Apologies were received and accepted by Cllr Stillwell, Cllr Pattison-Lora and County Cllr Symington.

22/179 Interest and Dispensations.

To receive any declarations of interest for items on the agenda or requests for dispensation.

None declared.

22/180 Public Participation (max 15 minutes).

Two members spoke in objection to the 23/00672/FUL - Construction of a new dwelling with crossover 1 Fox Close Wigginton Tring Hertfordshire HP23 6ED planning application.

22/181 Minutes

To approve and sign the minutes of Wigginton Parish Council meeting held on the 21st March 2023 as a true and accurate record of proceedings.

The minutes were approved unanimously as true and accurate record of proceedings and were dully signed by the Chairman.

22/182 Wigginton Parish Council 4th May Election

To confirm the nominations that were elected unopposed.

The clerk confirmed that the election will be uncontested as there is the same number of Cllrs as seats.

22/183 Reports to Council

a) Clerk report. Appendix 1

To note the report circulated prior to the meeting.

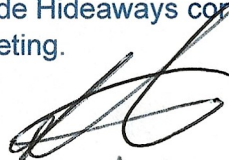
The Council noted the report and agreed to postpone the litter pick to 13th May. This will be advertised on the noticeboard and Facebook page.

b) Warden's report. Appendix 2

To discuss matters arising from the report and approve expenditure if required.

The Council discussed the play area and noted all highlighted points from the report. Cllr Walker and Cllr Axon agreed to meet on site with the Handmade Hideaways contractor to discuss the remedial repairs and obtain a quote for next meeting.

c) PCSO report.


16/05/23

No report had been received.

22/184 Planning Matters

a) Application (s):

- 23/00419/FUL 2 bed bungalow. 2 Pendley Beeches London Road Tring Hertfordshire HP23 5RA Support.
- 23/00650/FHA Replace existing front garage with two storey front extension, single storey side extension with part extension. 1 Fox Close Wigginton Tring Hertfordshire HP23 6ED Support.
- 23/00672/FUL Construction of a new dwelling with crossover 1 Fox Close Wigginton Tring Hertfordshire HP23 6ED The Council objected to this planning application due to the application being inconsistent with the village scene in terms of density, access, materials and design.
- 23/00768/FHA Extension over and behind existing adjacent garage. Chiltern Summit Chesham Road Wigginton Tring Hertfordshire HP23 6HX Support.

b) Decision (s):
None.

22/185 Community Projects and Events.

a) Oddy 2023 Newsletter and the village survey – update from Cllr Axon.

It was reported that the Newsletter is ready to be printed out and delivery will be shared between each Cllr. Cllr O'Sullivan agreed to compile the village survey questions which will be available online on the Parish Council's website via Survey Monkey.

b) Big Picnic 15th July – To approve a quote of £158.40 including VAT from St John Ambulance for first aid cover.

Approved, PROPOSED BY Cllr O'Sullivan and SECONDED BY Cllr Carr.

c) Wigginton Ultrafast Broadband – update from Cllr Carr.

It was reported that the Ultrafast Broadband scheme for Wigginton village will be finalised by the end of July.

d) Community Litter Pick 22nd April.

Due to equipment not being available for rent the Council agreed to postpone the Community Litter Pick until 13th May. The event will be led by Cllr O'Sullivan. The Council approved an expenditure under Clerk's delegated authority to purchase 25 Hi- Viz vests, PROPOSED BY Cllr Walker and SECONDED BY Cllr O'Sullivan.

22/186 Play Area and Open Spaces.

a) To consider appointing a contractor to repair the playground climbing frame.

The Council agreed to appoint Handmade Hideaways to carry out remedial repairs to the play equipment.

b) To approve an expenditure up to £600 to cross-hatch car parking space at the Sports Filed.

Approved, PROPOSED BY Cllr O'Sullivan SECONDED BY Cllr Walker and carried unanimously to appoint MB Lining Ltd.

22/187 Governance, Policies and Procedures. Appendix 3

16/5/23

- a) To note and adopt Asset Register.
The asset register was updated and approved by the Council, PROPOSED BY Cllr Maisey and SCONDED BY Cllr Walker.

22/188 Finance. Appendix 4

- a) To review and agree the accounts that were circulated prior to the meeting including bank statements and reconciliation and monthly budget report.
The accounts were noted and documents were duly signed by the Chairman. The Council discussed the level of general reserves and agreed to move £3,000 to Footpaths and Access Earmarked Reserve.
- b) To pass resolution to authorise schedule of payments circulated prior to the meeting.
Approved, PROPOSED BY Cllr Maisey and SECONDED BY Cllr O'Sullivan.

BACS presented for payment at the meeting of Wigginton Parish Council held on 18th April 2023.

PAYEE	DESCRIPTION	
M W Agri Ltd	Ground Maintenance March paid by SO	£356.50
M Turczyn	Salary, HMRC Contribution	£495.33
Snag Man	To remove wall and tarmac footings labour/materials	£540.00
HAPTC	Annual subscription	£688.00
HAPTC	Introduction to planning training / Cllr Lora-Pattison	£17.00
M Turczyn	Clerk's mileage and expenses March and April	£25.20

- c) To note receipt of income.
The Council noted the receipt of the Precept and grants from Dacorum Borough Council.
- d) To approve Wigginton Parish Council Statement of Accounts for Year Ended 31st March 2023.
The 31st March 2023 Year End accounts were approved by the Council, PROPOSED BY Cllr Maisey and SECONDED BY Cllr Walker.
- e) To note VAT return amount submitted to HMRC.
Noted.

22/189 Any other business not requiring formal decision.
None.

Meeting close: 21:33

Next meeting is the Annual Meeting of Wigginton Parish Council held on the 16th May 2023 at 8 pm.

Annual Parish Assembly will be held on the 25th May at 8 pm.


16/5/23